

BRANDON PARVA, COSTON, RUNHALL & WELBORNE PARISH COUNCIL - MEETING MINUTES

Wednesday 20th November 2024, 7:30pm, Welborne Village Hall.

Present.

Councillors – Simon Guest, Clare Kay, John Baldock, Richard Elliott along with the clerk Bev Long, District Cllr Richard Elliott and County Cllr Margaret Dewsbury.

1. To receive and accept any apologies for absence.
Peter Wood and Mike Webb – apologies accepted.
2. To receive declarations of interest in items on the agenda and requests for dispensation.
None
3. To approve the minutes of the meeting held on 17th July 2024 and planning meeting on 7th August 2024.
Both sets of minutes approved and signed by the chair.
4. Matters arising from the minutes – not covered elsewhere.
 - 4.1 Co-option – no applications received.
 - 4.2 Enforcement report – Acorn Lodge, Welborne added to the current list of enforcement cases.
5. Matters for discussion.
 - 5.1 GDPR – none
 - 5.2 CIL – discussed and agreed website improvements fall under the category of infrastructure therefore some of the CIL money will be used for this purpose.
 - 5.3 Website – update – clerk to share proposal from Steve Jackman with council.
 - 5.4 Police & Crime plan consultation – previously circulated – opportunity to voice what was most important to do.
 - 5.5 2025 dates agreed as – 8 Jan / 12 Mar / 9 or 16 Apr / 21 May / 16 Jul / 1 Oct and 19 Nov
 - 5.6 Grant Applications for 2025/2026 – deadline of 31/12/24 to be set.
6. Planning Matters
 - 6.1 Planning History/Decisions 2024 – report given by Simon.
 - 6.2 South Norfolk Application 2024/3315. Application for deed of variation to the S106 Agreement under section 106A for application 2011/1475. Barn at Roosters, Pound Lane, Welborne.
Councillors viewed the application but due to lack of clear information a decision was unable to be made.
 - 6.3 Result of planning application 2024/2388 deferred from cancelled September meeting – comments made to South Norfolk were – parish council supports this application. One issue raised – the flat roof – especially the one facing on to the road, is not in keeping either with this building or the rest of the row of cottages.

6.4 Any time limited planning – None

7. Residents questions

None

8. Reports from litter wardens, District Cllr, County Cllr & Parish Cllrs

8.1 Margaret Dewsbury (County Cllr) sent a report which was circulated to all councillors which included information regarding Winter Fuel payments (leaflets for notice boards), gritters now have auto sensors so will be more accurate and recycling contact numbers.

Richard Elliott (District Cllr) sent a report which was circulated to all councillors which included information regarding recruitment resources.

9. Public Rights of Way (PRoW)

9.1 Update given via Simon's report – no issues raised.

10. Highways

10.1 Highways outstanding issues report – report to be cleared as most issues old – a new report would begin for 2025. Adam Mayo – Highway engineer to meet with Simon on 5th December to tour around the parish.

10.2 Rangers visit – all jobs requested for the rangers had been completed.

11. Finance

11.1 Cheque was approved and signed by one signatory, second signatory to be accessed at the next meeting – Clerks pay and expenses - £1066.23 – which included £187.08 annual website costs.

12. Correspondence – including circulated items via email prior to meeting

12.1 Mattishall & Lenwade Surgeries patient participation group requested to place articles in newsletter – no issue with this so Simon will inform them when we have space/next edition out.

13. Next meeting date – 8th January 2025

14. News from BPCR & W Parish council - agreed items for next edition – Ditches, Mattishall & Lenwade surgery, dates of 2025 meetings, co-option

There being no further business the meeting closed at 20.09pm.